



# Mack Energy Co.

100 N. Broadway , Suite 3300  
Oklahoma City, OK 73102

**Accounts Payable Dept.**

Phone (405) 832-9830 X-213

Fax (405) 832-9847

[accountspayable@mackenergy.com](mailto:accountspayable@mackenergy.com)

Dear Valued Vendor,

Mack Energy Co. has an ongoing initiative to convert payments made by check to electronic payments via Automated Clearing House (ACH). Mack is making this payment method change for increased efficiency, cost reduction purposes, and to provide our vendors the fastest, safest, and most reliable payment.

An ACH payment is an electronic payment that is credited directly to your bank account on the payment due date. Mack will also provide along with the ACH payment an emailed electronic remittance advice listing, the invoice numbers, and dollar amounts deposited into your account. We are only able to email the remittance advice to one email address.

To participate in having your payments sent by ACH, please complete the form accompanying this letter. The return instructions are provided on the form. You must complete the email address section with the email address you would prefer the remittance advice be sent.

If you have any questions or concerns, please contact:  
Accounts Payable at 405-832-9830 x213  
or by e-mail at [accountspayable@mackenergy.com](mailto:accountspayable@mackenergy.com).

Sincerely,

*Erin N. Boyd*

Erin Boyd  
Accountants Payable Supervisor



# Mack Energy Co.

## ACH Payment Application:

To receive payment deposited directly into your bank account of choice, please complete the application below. **Please fax, email or mail your completed application with a copy of a void /cancelled check to:**

**Mack Energy Co.**

**Attn: Accounts Payable**

**100 N. Broadway , Suite 3300**

**Oklahoma City, OK 73102**

**Phone: 405-832-9830. #213**

**Fax: 405-832-9847**

Please note, your designated bank must be located with the United States. Direct Deposits will be made using the Automated Clearing House (ACH) wire system. **All incomplete Direct Deposit Applications will not be processed and will be returned for completion.**

### Vendor Information

\_\_\_\_\_  
Company Name or First and Last Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Fax number

\_\_\_\_\_  
Mack Energy Vendor Number (if known)

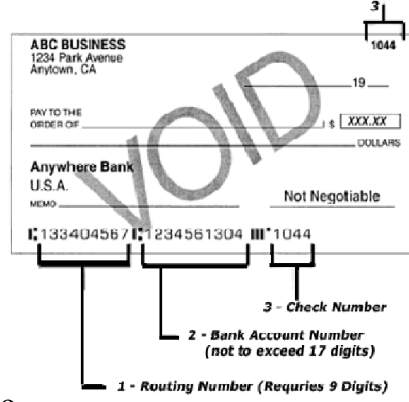
[ ] CHECK  
HERE IF THIS IS A NEW  
ADDRESS

**Owner or Payee number** \_\_\_\_\_ **Last 4 digits of Tax ID or SS#** \_\_\_\_\_

### Bank Name and Address

\_\_\_\_\_  
Bank Routing Number (ABA) (9 digit number located at bottom of check)

\_\_\_\_\_  
Bank Account Number      Check one [ ] Checking    [ ] Savings



By signing below, I authorize Mack Energy Co. and my financial institution to electronically deposit my payment to the bank account specified above. I understand that this authorization will remain in effect until I notify Mack Energy Co. by completing a **new ACH Payment Application form** which can be obtained by contacting Mack Energy Co. Accounts Payable Dept. I understand that I may cancel this payment arrangement at any time by submitting written cancellation notification to Mack Energy Co.

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_